#### **Estrel Berlin**

Sonnenallee 225, Berlin, 12057 Germany

# July 2023 IEEE 802 Plenary

July 9-14, 2023

## **Session Registration is Available Now**

The July 2023 IEEE 802 Plenary is scheduled to take place in Berlin, Germany at the Estrel Berlin.

In-Person and Virtual participation will be available for this session.

Participating Working Groups: 802.1, 802.3, 802.11, 802.15, 801.18, 802.19, 802.24

## **Registration Fees and Deadlines**

**Early** \$US 700.00 until May 26, 2023

**Standard** \$US 1000.00 until June 30, 2023

**Late/Onsite** \$US 1300.00 after June 30, 2023

**Student** \$US 150.00

#### **Registration Fees Terms**

- Registration Fees are required for all individuals who participate in session(s).
- The Registration Fee is the same for In-Person and Virtual participation\*.
- The Registration Fee is Non-Transferable
- Registration Fees are payable by credit card only

Meeting Planner, Face to Face Events at 802info@facetoface-events.com prior to June 23, 2023.

#### **Cancellation Fees and Deadlines**

Fully Refundable: Until May 26, 2023

Refundable with a \$US150.00 Cancellation Fee: After May 26, until June 30, 2023

Non Refundable: After June 30, 2023

**Session Registration Website** 

https://cvent.me/NK7vPg

<sup>\*</sup>If you are required to change your registration type after registration please contact:

## **Hotel Room Reservations Booking Information**

#### **Estrel Berlin**

Sonnenallee 225 Berlin, 12057 Germany

ESTREL RESERVATION WEBSITE: https://bookings.travelclick.com/17417?groupID=3561866#/guestsandrooms

**ESTREL RESERVATION PHONE:** +49 30 6831 22522

The Estrel Berlin is ready to welcome IEEE 802 back to Germany. The well-appointed guest rooms, and newly constructed modern meeting spaces offer you a comfortable space to work, relax while you attend the July 2023 IEEE 802 Plenary Session.

#### **Rates**

€ 143,85 per standard single room and night

€ 175,35 per standard double room and night

Room rates include breakfast, internet, service charges and VAT.

## **Booking Policy (Credit Card Guarantee)**

- Bookings need to be guaranteed by a valid credit card.
- This credit card will not be charged in advance of arrival, payment is due upon arrival at the hotel by the guest.
- Only in case of applying cancellation and/or No Show charges, the advised credit card will be charged by the hotel.

#### **Booking Cutoff Date**

Group Rate Deadline: May 30, 2023

#### **Cancellation Policy**

Cancellation Deadline: June 16, 2023

Hotel room reservations can be canceled free of charge without penalty until June 16, 2023.

After June 16, 2023 a cancellation fee in the amount of 80% of the contracted room rate, per room, per night, may apply.

This penalty applies to all the nights and rooms canceled after the cancellation deadline.

The Cancellation Penalty may apply to rooms canceled as a result of shortening the duration of one's stay.

## **Late Arrival and No Show Policy**

- Room reservations are guaranteed for late arrival after 6pm.
- In case of no show, the penalty of 80% of the contracted room rate, per room, per night, also applies and will be charged.

**Subject to Availability** All of the IEEE 802 room rates are subject to the availability in the Guest Room block. When the block is sold out or the May 30, 2023 deadline has passed market rates will apply.

## Traveling To/From Berlin, Germany

Please take the steps to determine if you require travel documentation including such items as a VISA to attend a particular IEEE 802 Meeting. The requirements change from time to time. Because of this, we strongly urge all attendees to review the entry requirements for traveling to each IEEE 802 meeting location and determine for themselves, or in collaboration with their employer, what if any travel documentation is required.

**VISA and Travel Documents:** The following link may provide a starting place for your information needs: <a href="https://www.auswaertiges-amt.de/en/visa-service/buergerservice/faq/-/606848?openAccordionId=item-606702-0-panel">https://www.auswaertiges-amt.de/en/visa-service/buergerservice/faq/-/606848?openAccordionId=item-606702-0-panel</a>

Registered Attendees shall have access to the following:

- Registration Confirmation Email
- Registration Fee Receipt
- Letter of Invitation from IEEE Standards

Registered Attendees who book within the IEEE 802 Block at the Estrel Berlin shall have access to an official confirmation of stay including the name and dates of the IEEE 802 Session.

## Traveling To/From the Estrel Berlin

Please take the steps to determine how you would like to travel to the Estrel Berlin. There are a number of options within the city and local region including.

• Public Transit Busses, Regional Train Service, S-Bahn Commuter Train\*, Rental Car, Ride Share

\*The stop closest to Estrel Berlin is called Sonnenallee.

This website has an English translation feature and outlines many of the transportation options available. <a href="https://sbahn.berlin/en/plan-a-journey/information-for-berlin-visitors/">https://sbahn.berlin/en/plan-a-journey/information-for-berlin-visitors/</a>

#### From the Berlin Brandenburg Airport (BER)

This link provides several options to explore for travel from the recently opened Berlin Brandenburg Airport (BER). https://www.rome2rio.com/map/Berlin-Brandenburg-Airport-BER/Estrel-Berlin

# **General Health and Safety Overview**

#### **Know Before You Go**

Local rules, restrictions and guidelines can change from time to time. IEEE's recommendation with respect to travel is to gather the information you need including referring to your country's consulate or state department for the most up to date information related to travel to your destination, and any countries where you may have layovers as part of your scheduled travel.

#### Masks

Please ensure you are familiar with the face coverings guidance at your destination and/or transit airports. If in doubt, bring a mask with you to ensure your comfort and compliance.

## **EMAIL DISTRIBUTION LIST**

Session announcements and updates via a Meeting Information email distribution list. To join this list and stay informed, send email to <a href="mailto:listserv@listserv.ieee.org">listserv.ieee.org</a> with no subject and with the following 2 lines appearing first in the body of the message:

subscribe stds-802-all

end

## **Meeting Planner Contact Information**

Face to Face Events

Phone # +1 (949) 514-8004

Email: 802info@facetoface-events.com