



April 2001

To: IEEE 802 Members & Attendees –

The July 2001 IEEE 802 Plenary Meeting will be held at the **Portland Marriott Downtown**.

This package contains information on the upcoming IEEE 802 plenary for **July 2001**:

- Hotel and Pre-registration information for the July plenary to be held at the Portland Marriott Downtown, in Portland, Oregon, during the week of July 8 - 13, 2001.
- Hotel reservation forms for mail or fax (or you may also reserve your room by telephone).
- Information on airline and rental-car group discounts available for IEEE 802 attendees.
- The IEEE 802 Plenary - Basic Meeting Agenda. **Please note there is an agenda change. Tentatively, working groups may now meet until 3 pm on Friday and the SEC meeting is scheduled from 4 to 8 pm on Friday, July 13, 2001.**
- Reminder of dates and places for future IEEE 802 plenary meetings (2001-2004).
- Pre-registration for this meeting is strongly encouraged because **it will save you \$50** and much time spent waiting in line at the On-Site Registration Desk. For the July plenary meeting the fee for pre-registration is **\$250** and the fee for on-site registration is **\$300**.
- In order to pre-register you are required to provide valid credit card information for the payment of the pre-registration fee (\$250) before the pre-registration deadline (6/27/01). After the deadline you are required to pay the on-site registration fee (\$300). Credit cards, which fail to authorize the charge on the cut-off date (6/27/01), may require you to register on-site at the higher rate (\$300), so check you expiration date now !!!
- **We are in the process of updating our registration services. Information on how to register for the meeting will be posted on this website as it becomes available.**

Note: We no longer provide mailed meeting announcements. Meeting information will continue to be available on the IEEE 802 web site at: <http://www.ieee802.org/meeting/>. Please check this site for possible late updates. We also have an email exploder for keeping folks posted on late breaking plenary meeting information (e.g. overflow hotel arrangement, hotel goofs or confusion, pre-registration reminders, etc.). To get on this list and stay informed, send email to: majordomo@majordomo.ieee.org with no subject and with the following 2 lines appearing first in the body of the message:

**subscribe stds-802-all
end**

One final reminder, the contact information for our IEEE 802 meeting planners is as follows:

IEEE 802 LMSC Meetings
c/o Face To Face Events, Inc.
2699 Iversen Court
Santa Clara, CA 95051 USA

Phone: (408) 241-8906 Fax: (408) 241-8918 Email: 802info@ieee.org

Regards, Dr. Everett O. (Buzz) Rigsbee, Executive Secretary, IEEE 802

April 2001

TO: IEEE 802 Members, Liaisons & Attendees
FM: Everett O. Rigsbee, Executive Secretary, IEEE 802
Subj: **IEEE 802 LAN/MAN Standards Committee (LMSC) Plenary Meeting Announcement**

The IEEE 802 LMSC July 2001 plenary will be held during the week of July 8 - 13, 2001 at:

Portland Marriott Downtown
1401 Southwest Naito Parkway, Portland, OR 97201
Reservation Phone: (503) 226-7600 Toll Free: (800) 228-9290 Reservation Fax: (503) 499-6357

The 802 Conference rate is \$131.00 + tax for single or \$145.00 + tax for double/twin per night. These rates are available from July 3 through July 25, 2001, subject to room availability. Please make your room reservations directly with the hotel using the attached IEEE 802 Hotel Reservation Form or by phone. When making reservations by phone, please be sure to identify yourself as a member of the **IEEE 802 Group** to get these special group rates. For this meeting we have arranged a block of rooms that are reserved for IEEE 802 attendees until the reservation deadline (room-block cut-off date).

Hotel Reservation Deadline (Room-block Cut-off) is **Friday, June 8, 2001**

Please note: Reservation requests received after this date will be accepted on a space available basis and will still honor the 802 conference rates. One night's deposit (room + tax) or major credit card guarantee will be required to secure your reservation. Your deposit will be refunded (or the guarantee released), if the reservation is cancelled at least 48 hours prior to arrival date and time. Late cancellations and "No-Shows" will be assessed a one night's (room + tax) penalty. Hotel self-parking for in-house guests or other visitors is currently \$16.00 per night or \$4.00 per hour.

Airport Shuttle: The hotel is located 12 miles from the Portland airport. There is a Gray Line shuttle to the hotel every 45 minutes that costs \$15 each way. Reservations are not required.

The **Deadline for Meeting Pre-registration** is **Wednesday, June 27, 2001**

Meeting Registration: We are in the process of updating our registration services. Information on how to pre-register for this meeting will be posted on this website as it becomes available. Further information and details will be sent via the email exploder. The pre-registration fee of **\$250** must be paid by credit card and received no later than Wednesday, June 27, 2001. Otherwise you must register on-site at the higher rate. The fee for On-Site Registration will be **\$300**, and this can be paid by Visa, MasterCard, American Express, Discover Card, by personal, company, or traveler's checks (in US\$ only), or by US cash. All checks must be made payable to "IEEE 802". Plan to stop by the IEEE 802 Registration Desk on Sunday evening from 5–8 pm or Monday from 8am-5pm to collect your pre-registered packet, or to complete on-site registration for the meeting. At that time you will receive the latest agenda for all of the week's meetings and events. The 802 Executive Committee meets Monday at 8am, and the **802 Opening Plenary Session** begins promptly at 11 am.

If you require further information regarding this meeting, please contact the 802 Conference Organizers at: Email: 802info@ieee.org, Phone: (408) 241-8906, or Fax: (408) 241-8918, or you may check the IEEE 802 website at: <http://www.ieee802.org/meeting/>.

Sincerely,
Everett O. Rigsbee, Executive Secretary, IEEE 802

IEEE 802 Group - Hotel Reservation Form

Portland Marriott Downtown

1401 Southwest Naito Parkway,
Portland, OR 97201

Reservation Phone: (503) 226-7600 Toll Free: (800) 228-9290 Reservation Fax: (503) 499-6357

The Portland Marriott Downtown is pleased to welcome the attendees of the July 2001 IEEE 802 Plenary Meeting. Our entire staff would like to take this opportunity to extend a warm welcome to you during your upcoming stay.

Group Name: IEEE 802 LAN/MAN Standards Committee Plenary Meeting		
Meeting Dates: July 8 - 13, 2001	Group Code: IEEE 802	
Guest Information: (please fill in below)	Room Block Reserved until: June 8, 2001	
Last Name:	First Name:	
Arrival date:	Arrival time:	Departure date:
Company:		Phone:
Address:		Fax::
City:	State:	Zip Code:
Credit Card # (VISA, M/C, Amex, or Discover):		Exp. Date:
Cardholder's Signature:	Print Cardholders Name:	
Any special requests:		

- ⊕ Reservations received after June 8, 2001 (or after the block has been filled) will continue to be accepted at the 802 group rates on a space available basis. Book early to assure your preferred room accommodations.
- \$ To guarantee your reservation include a first night's deposit (room + tax) or provide a major credit card for guarantee (listed above). If you do not wish to use a credit card, you must mail a check payable to "Portland Marriott Downtown" with this form. **Do Not Send Cash.** The deposit will be refunded if the reservation is cancelled at least forty-eight (48) hours prior to arrival. Late cancellations and No-Shows will be assessed a one night's (room + tax) penalty. Please retain the cancellation number provided until credit/refund is received. Group rates apply from July 3 – July 22, 2001 (subject to room availability).

Group Rate (per night):	Please Indicate Type of Room(s) Requested:
_____ \$131.00 Single + 11.5% tax per night	_____ Single(s) 1 person
_____ \$145.00 Double/Twin + 11.5% tax per night	_____ Double(s) 2 persons – 1 bed (King)
_____ \$10.00 Additional Person + tax per night	_____ Twin(s) 2 persons – 2 beds (Double)
	_____ Extra Roll-away beds
	_____ Smoking _____ Non-Smoking

Note: Hotel check-in time is 3 pm; checkout time is 1 pm. Currently, the hotel room tax is 11.5%. There is no additional charge for children 18 years or younger staying in the same room with parents.

IEEE 802 - Airline Discount Information

AMERICAN, DELTA, and UNITED Airlines have joined with IEEE 802 to offer special convention airfares, not available to the general public, when you attend the July 2001 Plenary Meeting at the Portland Marriott. Discounted airfares are available to PDX (Portland Airport).

IEEE 802 has made arrangements with American, Delta and United airlines to provide you with discounts of **5%**, **10%**, or **15%** off current published fares. Please note that seats are limited and that some restrictions do apply on all fares, so call early for best choice and availability. Fares are guaranteed only at time of ticket purchase. To obtain the best fare and schedule information please contact the Airline's Convention Desk at the numbers listed below.

If you purchase tickets from a local travel agent, be sure that your travel agent contacts the appropriate Airline Convention Desk and provides the **IEEE 802-file number**. Your travel agent will still receive the normal commission, and you will receive a more cost-effective fare.

AIRLINE + Phone Number	IEEE 802 Account Number	Allowed Travel Dates
AMERICAN (800) 433-1790 Daily 8 am –1 am EST	American Star File # 3071UE	July 3, 2001 through July 17, 2001
DELTA (800) 241- 6760 Weekdays 8 am – 11 pm EST	Delta File # DMN171416A	July 3, 2001 through July 17, 2001
UNITED (800) 521- 4041 Weekdays 7 am – 12 pm EST	United Meeting Plus # 592R	July 3, 2001 through July 17, 2001

IEEE 802 - Rental Car Discounts

Avis Worldwide Discount # for IEEE 802 Group: AWD# **A606094**, Rate Code: **B8/01Alpha**

When making your reservations, please quote the AWD # and Rate Code shown above in order to receive the special meeting discount rates. Reservations must be made by calling the Meeting Reservation and Information Desk at: **(800) 331-1600** or online at: **www.avis.com**

Should a lower qualifying rate become available, Avis will offer a 5% discount off that rate. The attendee must use the assigned Avis Worldwide Discount Number and meet Avis rental requirements to receive this additional discount.

Rates are available for from July 2 to July 19, 2001. You must return car to same location or additional charges will apply. All rates include unlimited free mileage. Rates quoted below do not include charges for tax, optional insurance, or gas refueling. Renter must meet Avis minimum age, driver, and credit requirements.

Portland, Oregon

July 2001

Rates shown do not include taxes

CAR CLASS	DAILY	WEEKLY *
Compact	\$36.99	\$158.99
Intermediate	\$40.99	\$171.99
2-door Full Size	\$41.99	\$180.99
4-door Full Size	\$43.99	\$189.79
Sport Utility	\$76.99	\$333.99
Mini Van	\$76.99	\$333.99

* Weekly rental period = five through seven days

- Should a lower qualifying rate become available, Avis is pleased to present a 5% discount on that rate OR if a car size is selected that is not available above, Avis will discount the best available rate by 5%.

IEEE 802 Plenary - Basic Meeting Format (version 4, 3/15/01)

Date:	Time:	Meeting Name:
Sun	5-8p	IEEE 802 Registration @ 802 Registration Desk
Mon	8a-5p	Registration Desk
	8-10:30a	802.0 Executive Committee
	11a-12n	IEEE 802 Opening Plenary
	1-6p	802.1 Architecture, Bridging & Interworking(AB&I) Working Group
	1-6p	802.3 CSMA/CD (Ethernet) Working Group
	1-11p	802.11 Wireless LAN Working Group
	1-6p	802.15 Wireless Personal Area Network(PAN) Working Group
	1-6p	802.16 Broadband Wireless Access Working Group
	1-6p	802.17 Resilient Packet Rings
	6:30-8p	Tutorial#1: scheduled by request of WG Chair
	8-9:30p	Tutorial#2: scheduled by request of WG Chair
Tues	8a-5p	Registration Desk
	8a-6p	802.1 AB&I Working Group & Breakouts
	8a-6p	802.3 CSMA/CD Working Group & Breakouts
	8a-11p	802.11 Wireless LAN Working Group & Breakouts
	8a-6p	802.15 Wireless PAN Working Group & Breakouts
	8a-6p	802.16 Broadband Wireless Access Working Group & Breakouts
	8a-6p	802.17 Resilient Packet Rings
	6:30-8p	Tutorial#3: scheduled by request of WG Chair
	8-9:30p	Tutorial#4: scheduled by request of WG Chair
Wed	8a-5p	Registration Desk
	8a-12n	802.1 Technical Plenary
	8a-6p	802.1 AB&I Working Group & Breakouts
	8a-6p	802.3 CSMA/CD Working Group & Breakouts
	8a-11p	802.11 Wireless LAN Working Group & Breakouts
	8a-6p	802.15 Wireless PAN Working Group & Breakouts
	8a-6p	802.16 Broadband Wireless Access Working Group & Breakouts
	8a-6p	802.17 Resilient Packet Rings
	6:30-9p	802 Social Reception
Thur	8a-5p	Registration Desk
	8a-6p	802.1 AB&I Working Group & Breakouts
	8a-6p	802.3 CSMA/CD Working Group & Breakouts
	8a-11p	802.11 Wireless LAN Working Group & Breakouts
	8a-6p	802.15 Wireless PAN Working Group & Breakouts
	8a-6p	802.16 Broadband Wireless Access Working Group & Breakouts
	8a-6p	802.17 Resilient Packet Rings
Fri	8a-3p	802.x Working Groups (details TBA)
	4p-8p	802.0 Executive Committee

Note: Please contact your 802.x Working Group Chair for a more detailed WG subagenda.

IEEE 802 Plenary Meeting Schedule

2001

July 8-13 - Portland Marriott, Portland, OR

November 11-16 - Hyatt Regency Town Lake, Austin, TX

2002

March 10-15 - Hyatt Regency St Louis, MO

July 7-12 - Hyatt Regency Vancouver, BC Canada

November 10-15 - Hyatt Regency Kauai, Koloa, HI

2003

March 9-14 - to be determined

July 7-11 - to be determined

November 9-14 - Hyatt Regency Albuquerque, NM

2004

March 14-19 - to be determined

July 11-16 - to be determined

November 14-19 - Hyatt Regency San Antonio, TX